MAKING AN R&D TAX CLAIM

MAXIMISING YOUR OUTPUT WITH MINIMUM INPUT

STEP 1: UNDERSTANDING YOUR BUSINESS

WHAT YOU DO

CONTACT MPA

There are several ways to contact the team at MPA. We can be reached by phone, email, live chat or by completing a contact form on our website. Whether you have a question or are ready to start your claim, we are happy to help.

WHAT WE DO

INITIAL CONSULTATION & CONTRACT AGREEMENT

30 MINS

In this call we will identify the eligibility of your claim based on information about your project. We will also outline our contract details.

DATA GATHERING

2-4 HOUR MEETING

A meeting with one of our technical analysts who will identify the details of your projects, the time you've you've worked on them and their sucess.

STEP 2: WRITING YOUR CLAIM REPORT

COMPILING TECHNICAL DETAILS

Our analyst will produce a technical report, benchmarking your R&D activity against your industry sector and type of customer. The report will detail the project activity eligible under the scheme.

GATHERING FINANCIALS

Either directly or through your accountant, our team will gather the financial details of the projects, identifying the total costs for your claim.

QUALITY ASSURANCE CHECK

The technical report from the analyst then goes to our quality assurance team where everything is checked and critiqued against your supporting information.

REVIEW YOUR TAX POSITION

Our tax team will work out the best type of claim for you, taking into consideration your current and future business position.

STEP 3: SUBMITTING YOUR CLAIM

CLIENT APPROVAL

You will receive the report by email to check whether the figures look reflective of the work involved and to approve.

SUBMIT TO HMRC

It usually takes the HMRC 28 working days to process a claim or make an investigation.

Visit mpa.co.uk to start your claim